

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
JULY 20, 2017 – 10:00 to 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Workday
 - a. Worklet - Finance Standard Reports
 - b. Available Balance by 4 digit
 - c. GCCCD – Open Encumbrance Details by Smartkey
 - d. Report – Zip Summary (Single Zip)
 - e. Offsite Access – MultiFactor Authentication (MFA) – all user email
2. Colleague/WebAdvisor
 - a. Student Address Changes via WebAdvisor
 - b. Colleague Upgrade (UI, Windows 10, etc)
 - i. Full Upgrade – scheduling downtime – proposed Nov 4/5
 - c. Drop for Non Pay – workgroup to review (DCEC)
 - i. Next one Aug 4th (Friday)
3. Network and Server Upgrades – all done in 1 year
 - a. Wifi – Summer goals
 - i. GC – bldg. 10,60,70
 - ii. CC – bldg. H,I,K
 - b. Network 10 Gig – Summer goals
 - i. GC – Bldg 55,20,34,70
 - ii. CC – Bldg H, I, K
 - c. Lab Imaging – Server upgrades complete for GC, ICS working with Vendor
4. VOIP – Voice Over IP – new telephone system – 1 year plan – Brian Merrill
5. Upgrade Resource25 – new functionality – moving forward
6. DARS – Degree Audit – Jessica McKean/Asma AbuShadi
 - a. Conference, pick list, technical issues, upgrade, Assist – SDSU and the database
7. Ed Plan software – Demos scheduled – probably RFP
 - a. July 18,19,25th (CollegeSource (DARs), EduNav, Colleague, CCTC State (Hobsons))
8. BPA – Technology planning – next steps
9. OER – Open source Education Resources SB-1359
 - a. Demo of a possible solution
 - b. https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201520160SB1359

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. HelpDesk Software – RemedyForce – Piloting with ICS at both colleges
2. FTES – Coding standards – next rescheduling for July
3. Open Class List Report – A&R wants to only show students classes they can actually register for
4. https for GCCCD Web sites – Payroll says County access will be needed for years, IS needs to talk with County IT folks do determine options.

Ongoing Projects

1. Managing Reporting Requests
2. Document Imaging – Business Analysis
3. Step Three – Advising
 - a. Changes done for Cuyamaca
 - b. Next steps for Grossmont ?
4. SSSP data
 - a. integration from Cynosure and SARS directly
 - b. Data collection from High Schools – how to enter into Colleague – GC vs CC
 - c. Exemption – How to code Cohort of students that do not need to be “Directed to Services” and how does this coding affect our pathways or business processes
5. Email – Archive & Personal Folders (PSTs) – move to mailbox/cloud – districtwide email
6. Onedrive – waiting for Security enhancements